



CONSUMER SERVICES, INC
585 Jewett Road
Mason, Michigan 48854
Phone: 517-833-8100 ~ Fax: 517-676-5207

1/31/11

Michigan Department of Labor & Economic Growth
Rapid Response Section
Chong-Anna Canfora, Director
201 N. Washington Sq., 3rd Floor
Lansing, Michigan 48913

To Whom it May Concern:

This letter is intended to provide you a 60-day notification of the approaching layoff date scheduled for 3/31/11. The Consumer Services Inc./ Community Connections worksite located at 1200 N. West Ave. Jackson, MI. 49203 will be affected by the layoff. This Layoff is expected to be permanent as Consumer Services, Inc. will no longer hold a contract to provide Access and Intensive Crisis Intervention services at this location as of 4/1/11.

Listed below are the job titles and number of employees that will be affected by the worksite closing:

- Access Manager (1FT)
- Clinical Evaluator (8 FT) (3 PT)
- Intensive Crisis Immobilization Clinician (1FT)
- Receptionist (1FT) (3 PT)
- Medical Billing Specialist (1FT)
- Peer Support Specialist (1PT)
- Para-Pro (2 PT)
- File Clerk (1PT)
- Crisis Phone (1PT)

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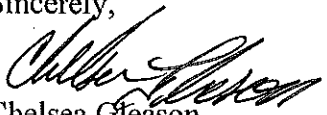
FEB 02 2011

RAPID RESPONSE

Consumer Services, Inc. does not facilitate bumping rights or layoff selection criteria by seniority.

Should you need more information please contact Chelsea Gleason, Human Resource Director at (810) 237-0799 ext 105 or by e-mail at Cgleason@consumerservicesinc.org.

Sincerely,



Chelsea Gleason
Human Resources Director

C:file